

***THE KERALA PANCHAYAT RAJ (PROCEDURE FOR CONVENING AND CONDUCTING THE MEETING OF GRAMA SABHA) RULES, 1995**

S.R.O. No. 321/95.— In exercise of the powers conferred by sub-sections (8) and (9) of Section 3 of the Kerala Panchayat Raj Act, 1994 (13 of 1994) read-with sub-section (1) of Section 254 thereof, the Government of Kerala, hereby make the following rules, namely:-

RULES

1. Short title and Commencement.— (1) These rules may be called the Kerala Panchayat Raj (Procedure for Convening and Conducting the Meeting of Grama Sabha) Rules, 1995;

(2) They shall come into force at once.

2. Definitions.— In these rules, unless the context otherwise requires,-

(a) “Act” means the Kerala Panchayat Raj Act, 1994 (13 of 1994);

(b) “Section” means a section of the Act;

(c) Words and expressions used but not defined in these rules, but defined in the Act shall have the meanings respectively assigned to them in the Act.

3. Other functions to be performed by Grama Sabha.—The Grama Sabha shall perform the following functions also, namely:-

(1) to provide assistance necessary to carry out fully the functions to be performed by the Village Panchayat as per the third schedule and other-provisions of the Act.

(ii) to comply with the directions issued by the Government and the Village Panchayat from time to time.

4. Date and time for the meeting of Grama Sabha.— The President of the Village Panchayat shall, in consultation with the Convenor of the Grama Sabha concerned, fix the date and time between 8 a.m. and 6 p.m. and the Secretary of the Village Panchayat concerned shall publish the place, date and time of the meeting, so fixed, by affixing notice in appropriate public places, Government offices, schools in the area of the Grama Sabha and in the office of the Village Panchayat. The Convenor concerned shall try to inform the members of the Grama Sabha the place, date and time of the meeting and cause them to attend the meeting.

5. Matters to be discussed in the meeting.— (1) The Secretary of the Village Panchayat shall, in consultation with the President, prepare an agenda incorporating the matters to be discussed in the meeting of the Grama Sabha and the Chairman shall read over this in the beginning of the meeting of the Grama Sabha.

(2) The proceedings of the meeting, the views of the members and the unanimous, recommendations and suggestions shall be recorded by the officer or the employee entrusted with the duty by the President and the resolutions passed on majority basis shall be communicated to the Village Panchayat. The Secretary of the Village Panchayat shall, within a week of receipt of the resolutions containing such recommendations or suggestions of the Grama Sabha to the Block Panchayat or District Panchayat, forward the same to the Block Panchayat or District Panchayat concerned for their consideration.