

**FORM - N13****Election to Local Self Government Institutions (Municipality)****PRESIDING OFFICER'S DIARY**

<b>Name of LSGI</b>	
<b>Number of Ward</b>	
<b>Name of Ward</b>	

<b>2. Polling Station No &amp; Name</b>		<b>3. Date of Poll</b>	
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<b>4. (a)</b> Whether any Polling Officers recruited locally by Presiding Officer:	Yes/No (If yes specify the number)
<b>(b)</b> If yes Name and Address of the newly appointed Polling Officers and reason for such appointment:	

<b>5. EVM(s) used in Polling Station</b>					
<b>A. Control Unit</b>			<b>B. Ballot Unit</b>		
No of CU(s)	Serial Number of CU(s)	Serial No of DMM(s)	No of BU(s)	Serial Number of Ballot Units in	
<b>C. Green Paper Seals</b>			<b>D. Strip Seals</b>		
Number of Green paper Seal Used	Serial Numbers of Green paper Seal used	Number of Green paper seal returned	Number of Strip Seal Used	Serial Number of Strip Seal Used	Number of Strip Seals returned

<b>6. Polling Agents</b>	
a) Number of Candidates who had appointed polling agents at the Polling Stations:	
b) Total number of Polling Agents appointed:	
c) Number of Polling Agents attended Mock Poll:	
d) Number of polling Agents at the close of poll:	

<b>7. Tendered Ballot Papers</b>	
Number of Tendered Ballot Papers issued for using	Number of Tendered Ballot papers used (Tallied with the number shown in form 21 B)

<b>8. Number of Voters</b>			
* Total number of voters assigned to the polling station:			
<b>Number of voters who voted as per Register of Votes (Form 21A)</b>			
<b>Male</b>	<b>Female</b>	<b>Transgender</b>	<b>Total</b>

<b>9. Total number of votes recorded in the EVM</b>	
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<b>10. Challenged votes</b>		
Number allowed:	Number rejected:	Amount forfeited ₹:

<b>11. Number of voters who voted with the help of companions:</b>	
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<b>12. Declaration about age</b>	
(a) Number of voters from whom declarations as to their age obtained:	(b) Number of voters who refused to give such declaration:

<b>13. Adjournment of Poll</b>	
Whether it was necessary to adjourn the poll:	Yes/No
<i>If Yes reasons for such adjournment</i>	

<b>14.(a) Number of slips issued at 6pm:</b>	<b>(b) Time of poll ended:</b>
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<b>15. Number of votes cast (Cumulative number of voters to be entered)</b>										
8am	9am	10am	11am	12noon	1pm	2pm	3pm	4pm	5pm	6pm

<b>16. Electoral offences</b>		
Electoral offences if any (Yes/No) (If yes specify the number of cases)		
Number of cases of	Canvassing within the prohibited limits of a polling station:	
	Impersonation of voters	
	Fraudulent, defacing, destroying or removal of a list or notice or other document at a polling station	
	Bribing of voters	
	Intimidation of voters and other persons	

<b>17. Whether the poll interrupted or obstructed by any of the following reason:</b> (If yes give details under the concerned item)					Yes/No
Riot	Open Violence	Natural Calamity	Malfunctioning of EVM	Any other cause	

<b>18. Whether the poll was vitiated by any CU or BU used at the polling station having been unlawfully taken out of the custody of the Presiding Officer</b>	Yes/No
If yes (i) Accidentally or intentionally lost or destroyed: (ii) Damaged or tampered with:	

<b>19. Whether any serious complaints made by the candidate</b> <i>If yes, furnish details</i>	Yes/No
<b>20. Number of cases of breach of law and order</b>	
<b>21. Whether the declarations have been made before the commencement of the poll and if necessary, during the course of poll when a new CU or BU is used</b>	
<b>22. Report of mistakes and irregularities committed, if any, at the polling station</b>	Yes/No

Place:

Date:

*Presiding Officer.*