



കേരള സംസ്ഥാന തിരഞ്ഞെടുപ്പ് കമ്മീഷൻ

തിരുവനന്തപുരം - 695 033

Short Tender Notice

No. A4-22035-2019-SEC

State Election Commission, Kerala
Corporation Office Complex,
LMS, Thiruvananthapuram

Sealed Tenders are invited for the supply of office chairs

Specifications

I. BIFMA certified High Back Chair- (1Number)

Seat: Cushioned (polyurethane foam upholstered with foam laminated mesh fabric (W)-52.5 cm,(D)-51cm.

Back made of two piece injection moulded frame. (W)-48.5cm,(h)-62cm

Inner frame upholstered with mesh fabric and mounted on the main assembly.

Armrest: Height adjustable upto 4.5 cm in 3 steps and width adjustable width .

Mechanism: 360⁰ revolving type, front pivot synchro mechanism, tilt tension adjustment, 3 position tilt limiter with anti shock feature. Spine bracket shall be made of aluminium die cast piece connecting back with mechanism.

Neck rest : Adjustable upto 4.5cm up- down. Pneumatic height adjustment which shall have stroke of 9.0 cm.

Pedestal: Die cast polished aluminium. Fitted with 5 nos of twin wheel castor.
Size 65 cm

Overall Dimensions: Width -71cm, depth of chair -71cm . Height from ground- min 115.5to max 131cm. Seat height –min 45cm to max 54cm.

Dimension tolerance /variations shall be within +/-5cm.(Back & Seat)

Warranty 1 year

2. BIFMA certified Officer's Chairs- (13 Numbers)

Seat

Seat back assembly: The back shall be made up of injection moulded glass filled nylon & upholstered with net fabric with high tenacity yarn.

Size : 47cm (W) 51.5cm(d). Back (W)45cm,(h)65.3 highresilience polyurethane foam:

Armrests : Up-down adjustment of 8.5cm . Integrated layer of thermoplastic

elastomer .

Lumbar support assembly: Polypropylene pad with moulded polyurethane foam & covered with polyester fabric. The height of lumbar pad should be adjustable through two projecting knobs provided on the rear side of the pad. Lumbar pad to have an adjustment of 8cm in height.

Front pivot synchro mechanism: :360⁰ revolving type, single point control, front pivot for tilt with feet resting on ground , tilt tension adjustment, 4 position locking with anti shock feature, pneumatic height adjustment.

Pedestal assembly: Injection moulded in black glass filled nylon and fitted with 5 nos. twin wheel castors.

Twin wheel castors : Should be injection moulded in black nylon.

Neckrest assembly : Should be of polypropylene pad with moulded polyurethane foam & covered with polyester fabric. Fixed to back assembly through neck rest connector. Height adjustment of 4.2cm and rotation adjustment of overall 76⁰ .

Dimension tolerance /variations shall be within +/-5cm.(Back & Seat)

Warranty 1 year

3. BIFMA certified Workstation Chairs (38 Numbers)

Seat/back assembly: Cushioned seat moulded in glass filled poly-amide, moulded polyurethane foam & upholstered with high stretch knitted polyester fabric.

Back size:44cm(l) 56cm(h). **Seat size:** 48.5(w) 47cm(D)

High Resilience Polyurethane foam:

Tilt mechanism, spines & spine Connector: Firmly connected to the base frame and cantilevered in such a way that it gives a multi-dimensional movement possibility just with a simple lean on the sides or back without need for complex manual adjustments.. The “S” shaped spines to be molded in high strength glass filled polyamide and the spine structure involved in multidimensional recline motion.

Adjustable armrests: Armrest housing slidable over the armrest structure, both molded in glass filled polyamides. The height adjustment feature should be button operated having adjustment of 6.6 cm. The armrest top should be made up of integral skin PU molded in glass filled polyamide

Pneumatic height adjustment: The seating height should be adjustable with a pneumatic gas lift having an adjustment stroke of 9.2 cm

Pedestal assembly: Injection moulded in glass filled polyamide and fitted with 5 nos. of twin wheel castors.

Twin wheel castors: 5 nos. with injection moulded in poly amide

Dimension tolerance /variations shall be within +/-5cm.(Back & Seat)

Warranty 1 year

4. BIFMA certified Visitor’s chairs (54Numbers)

Seat/back Assembly:Cushioned seat of base molded in glass filled polyamide, polyurethane foam upholstered with high stretch knitted polyester fabric..

Back size: 44cm(l)x56 cm(H) 48.5cm(W)49cm (D).HR Polyurethane Foam
Frame Assembly: The powder coated tubular frame should be cantilever type..
Shoes are to be made of glass filled polyamide and fixed to the tubular frame.
Dimension tolerance /variations shall be within +/-5cm.(Back & Seat)
Warranty 1 year

The envelopes containing the tender should bear the superscription **“Tender for Office Chairs”** and should be addressed to **“The Senior Administrative Officer, State Election Commission”**.

Last date for receipt of tender is **21.03.2019**. Late tenders will not be accepted. The tenders will be opened at 3.30 pm on **22 .03.2019** in the presence of such of the tenderers or their authorized representatives who may be present at that time. The maximum period required for delivery of the articles should also be mentioned.

Details of the requirements and the conditions governing their supply can be obtained from **“The Senior Administrative Officer, State Election Commission”** .

Intending tenderers may obtain the requisite tender forms from the Secretary, State Election Commission, Kerala, Thiruvananthapuram on which the tenders should be submitted. Application for the tender form (0.2%) should be accompanied by cash remittance of **Rs.1000/-+12% GST** (1,120/-) for original copy which is the price fixed for a form/set of forms and which is not refundable under any circumstances. The tender forms are not transferable. Cheques, Postage Stamps etc. will not be accepted towards the cost of forms, nor will the forms set via VPP. Duplicate tender forms, if requested will be issued at **Rs.500/- + 12% GST** per copy.

Applicants for the tender should send along with their tender, an EMD equal to 1% of the total quoted value in the form of DD drawn in favour of the Additional Secretary & Senior Administrative Officer, State Election Commission, Kerala, Thiruvananthapuram. Copies of the bidding document shall be sent free of cost to firms that are borne on the list of Registered Suppliers for the stores in question. Such firms are also exempted from furnishing EMD with their tenders.

The Successful bidder will have to produce a **security deposit equal to 5% of the total quoted value** in any of the following forms:

- i. By Cash
- ii. Demand Draft from Nationalized Banks
- iii. Treasury Savings Bank Deposits

Performance Security shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.

The EMD shall be treated as part of Performance Security of the successful bidder and only the balance amount of performance Security shall be called for from the firm.

Tender forms can be collected from the State Election Commission, Kerala, Thiruvananthapuram on all working days from **07.03.2019**. Sale of tender form will be closed at 4.00 pm **19.03.2019**. The cost of tender forms should be paid in cash.

Sd/-

SHAJU.P.K
ADDITIONAL SECRETARY &
SENIOR ADMINISTRATIVE OFFICER

Place: LMS,Palayam, TVM

Dae: **07.03.2019**

STATE ELECTION COMMISSION, KERALA
THIRUVANANTHAPURAM - 695 033
FORM OF TENDER NOTICE

Tender Number	A4-22035-2019-SEC
Due date and time for receipt of Tenders	3.00 PM. 21 .03.2019
Date and Time for opening of Tenders	3.30 PM. 22 .03.2019
Date up to which the rates are to remain firm for Acceptance	22.04.2019
Designation and address of Officer to whom the Tender is to be addressed	Secretary, State Election Commission, Kerala Thiruvananthapuram
Superscription: "Office chairs."	

Sealed tenders are invited for the supply of the materials specified in the schedule above. The rates quoted should be for delivery of the articles at the place mentioned below the schedule. The necessary superscription, due date for the receipt of tenders, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the tender is to be sent are noted above. Any tender received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Tenders not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the tenders will be subject to the following conditions:

1. Acceptance of the tender constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight/ a month after the acceptance of his, tender furnish 5% of the amount of the contract as security deposit and execute an agreement at his own cost for the satisfactory fulfilment of the contract, if so required.
2. Withdrawal from the tender after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party.
3. No representation for enhancement of price one accepted will be considered during the currency of the contract.
4. **Any** attempt on the part of tenders or their agents to influence the officers concerned

in their favour by personal canvassing will disqualify the tenderers.

5. (a) In cases where a successful tenderer, after having made partial supplies fails to fulfil the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the Commission shall thereby together with such sums as may be fixed by the Commission towards damages be recovered from the defaulting tenderer.
(b) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender or the defaulter shall be refunded.
(C) Any sum of money due and payable to the contractor (including Security Deposit refundable to him) under this contract may be appropriated by the Purchasing Officer any other person authorized by Commission and set-off against any claim or the Purchasing Officer or Commission for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or Commission or any other authorized person authorized by Commission.
6. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.
7. (a) Ordinarily payments will be made only after the supplies are actually verified and taken to stock.
(b) The tenders shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.
8. Any sum of money due and payable to the successful tenderer or contractor from Commission shall be adjusted against any sum of money due to Commission from him under any other contracts.
9. Special conditions, if any, printed on the tender sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchase.

Sd/-

Shaju.P.K

Senior administrative Officer

Place: LMS, Palayam,TVM

Date:07.03.2019