

FORM N – L1

STATE ELECTION COMMISSION, KERALA, ELECTION TO PANCHAYAT / MUNICIPALITY

(To be prepared in duplicate)

Invoice of articles supplied to the Presiding Officer of Polling Station.
(No. and Name).....
of the..... Panchayat/Municipality.

Date of Poll

<i>Sl. No.</i>	<i>Description of Articles</i>	<i>Quantity Supplied</i>
(1)	(2)	(3)

List of Stationery Materials for Polling Team

1	Ordinary Pencil (Lead)	1 No.
2	Self Inking Pad (Purple)	1 No.
3	Self Inking Pad (Red)	1 No.
4	Sketch Pen (Black)	1 No.
5	Ball Point Pen (Blue)	4 Nos.
6	Ball Point Pen (Red)	1 Nos.
7	Blotting Paper	1 Sheet
8	Writing Paper (Foolscap Size)	4 Sheets
9	Pin	1 Sheet with 25 Pin
10	White Twine (Small ball -1/4 of the usual Size)	1 ball
11	Country Twine	1 ball
12	Sealing Wax (15 cm. long)	2 Sticks
13	Gum Paste (Small Bottle) 25 ml	1 bottle
14	Brown Casing Paper	3 Sheets
15	Tag	1 Packet (10 Nos.)
16	Pencil Carbon Paper	2 Sheets
17	Material for portable voting Compartments	1 Set.
18	Gum Tape (for fixing voting compartment) 2 ½ inch x 4 M	1 Nos.
19	Labels for Voting Compartments (1 for each tier)	3 Nos.
20	Plastic Badges (Pouch with Plastic Clip for the use of Polling Team)	6 Nos. (Blue 1 + Black 4 + Red1)
21	Cup for Setting the Indelible Ink	1 Nos.
22	Polythene bag/gunny bag to contain Polling Materials	1 No.
23	Waste Basket	1 No.
24	Candles	2 Nos.
25	Banyan Waste	1 Packet (100gm)
26	Blade	1 No.
27	Match Box	1 No.
28	Gem Clip	1 Packet (10 Nos)
29	Rubber Band	1 Packet (10 Nos.)
30	Dummy Ballot (for 3 Tier Panchayats)	1 No.
31	Cello Tape	1 No.
32	Card board piece(for Wax sealing)	1 No.

<i>Sl. No.</i>	<i>Description of Articles</i>	<i>Quantity Supplied</i>
(1)	(2)	(3)

List of Polling Materials for a Polling Station

Paper Seals

1	Green Paper Seals	3 Nos.
2	Strip Seals	3 Nos.
3	Special Tag	3 Nos.
4	Address Tag for CU (for Municipality)	4 Nos.
5	Address Tag for CU (for Panchayat)	3 Nos.
6	Address Tag for BU (for Municipality)	3 Nos.
7	Address Tag for BU (for Panchayat)	9 Nos.

Metal Seals

1	Presiding Officers Metal Seal	2 Nos.
2	Presiding Officers Rubber Seal	2 Nos.
3	Arrow Cross Mark Seal	1 No.
4	Distinguishing Mark Seal	1 Nos.

Forms and other materials

1.	Indelible Ink (5 ml. Bottle)	3 (Bottles)
2.	Ballot Labels – 2 Nos. + Tendered Ballot Paper – 10 Nos.	
3.	Marked copy / Working Copy of the Electoral Roll	3/5
4.	EVMs (1CU+1BU for Municipality, 1CU + 3BU for Panchayats)	
5.	Pass to Polling Agents	20 Nos
6.	List of Contesting Candidates in Form No. 6	2/4
7.	Notice Specifying Polling Area (N.7)	4 Copies
8.	List of Contesting Candidates (N.8)	4 Copies
9.	List of Challenged Voters (Form 21)	2/4
10.	Declaration by the Presiding Officer (10 A)	2 No.
11.	Presiding Officers Diary	3 Nos.
12.	Form of Accounts of Votes (Form 24 A)	10/20
13.	Form for Paper Seal Account (14 A)	2
14.	Form for appointment of Polling Agents	20
15.	Form of Declaration by companion of blind or Infirm Voters	10
16.	Receipt book for deposit of challenged votes	1 Book
17.	Aquittance Roll	2
18.	Letter of Complaint to SHO of Police	3 Nos.
19.	List of Tendered Votes	2
20.	List of Challenged Votes (Form 21)	2
21.	Vote Register (21 A)	1 No.
22.	List of Tendered Votes (21 B)	2 Nos.
23.	List of Blind or Infirm Voters (Form No. 22)	2 Nos.
24.	Certificate of Attendance (N. 21)	10 Nos.
25.	Receipt for Return of Election Materials after Poll (Form-N 22)	2 Nos.
26.	Form for receipt of subsequent EVM During Poll	3 Nos.
27.	Declaration by the Voter about the Age (Form N 16)	3 Nos.
28.	List of Voters from whom declaration as to their age have been obtained (Form N 18)	3 Nos.
29.	Voters Slip	1500 Nos.

<i>Sl. No.</i>	<i>Description of Articles</i>	<i>Quantity Supplied</i>
(1)	(2)	(3)
30.	Invoice of articles supplied to the Presiding Officer in Polling Station (Form N-L1)	2 Nos.

Covers

1.	Cover for unused Ballot Labels	2/4
2.	Cover for Tendered Ballot Papers	2 Nos.
3.	Cover for Tendered Ballot Papers and list of Tendered Votes	2 Nos.
4.	Cover for unused Paper Seals	2 Nos.
5.	Cover for Ballot Paper Account (24A (Sky Blue Colour))	4 Nos.
6.	Cover for Paper Seal Accounts (14 A)	3 Nos.
7.	Cover for Marked Copies of Electoral Roll	2/4*
8.	Cover for other Copies of Electoral Roll	2
9.	Cover for list of Challenged Votes (21)	1/3*
10.	Cover for Letters of Appointments of Polling Agents	1/3*
11.	Cover for Presiding Officers Diary	2 Nos.
12.	Cover for Receipt Book and Cash Forfeited	2 Nos.
13.	Cover for declaration of companion of blind / infirm voters and Presiding Officer's brief record Under Rule 36	2 Nos.
14.	Cover for declaration by the Presiding Officer	2 Nos.
15.	Cover for Acquittance Roll	2 Nos.
16.	Cover for Vote Register(21A-Big Cover)	2 Nos.
17.	Plain Cover (Big)	4 Nos.
18.	Plain Cover (Small)	7 Nos.
19.	Statutory Covers Packet No. I	2 Nos.
20.	Statutory Covers Packet No. II	2 Nos.
21.	Statutory Covers Packet No. III	2 Nos.
22.	Statutory Covers Packet No. IV	2 Nos.
23.	Cover for list of Blind Voters	2 Nos.

Note:- Any Essential articles not supplied initially or required later in any emergency may be purchased locally by Presiding Officer. The cost will be met by the State Election Commission, Kerala.

* This indicates supply for simultaneous Election to Panchayats.

Station:

Signature of the Issue Officer

Date:

Signature of Presiding Officer

Received article mentioned above.

Name of Official Designation of Presiding Officer